

CASPER HISTORIC PRESERVATION COMMISSION
MINUTES OF THE REGULAR MEETING
November 8, 2021 (ZOOM)

In attendance: Jeff Bond, Anthony Jacobsen, Pinky Ellis, Connie Hall, Carolyn Buff, John Lang, Erich Frankland, Paul Yurkiewicz, Maureen Lee

Absent: Robin Broumley

Staff: Liz Becher, Community Development Director
Craig Collins, City Planning Department
Kristie Turner, Administrative Assistant III
Susan Frank (P&Z Liaison),
Lisa Engebretsen (Council rep)

Guest: N/A

ONLINE MEETING THIS MONTH. (Because of the rise in COVID cases, the City of Casper is resuming online meetings as a precaution.) A link was sent to all members of the Commission.

Jeff Bond called the meeting to order at 8:34 a.m.

Approval of Minutes

Mr Bond asked if everyone had read the minutes of the October 18, 2021, meeting and asked if there were any corrections. No corrections were noted.

Minutes from October 18, 2021, were approved unanimously.

New Business

Training

Training opportunities were discussed and a list of sources were included in the packet. The commissioners will review and look for any additional training they might be interested in for this year.

Progress Report on African American Study – Review/Direction

Mr. Collins shared that he had received edits from a couple of the commissioners and reminded everyone that any remaining edits need to be submitted by November 11, 2021.

End of Year Report

Mr. Collins shared the end of year report with the commission. Mr. Bond will sign the report this week and Mr. Collins will add the report to the City Council agenda.

Committee Resignation and Appointment

Ann Berg submitted her resignation October 17, 2021. Bob King has submitted his letter of interest. The commission passed a motion to accept Bob King's letter and Mr. Collins has added the appointment of Mr. King to the City Council agenda.

Old Business

SHPO/CLG Grant Project (Jeff/Staff)

Mr. Collins shared with the commission that there was a property that might qualify for the Grant and that the City was applying for the Grant. However, due to the nature of the project he could not disclose any additional information. Mr. Collins will keep the commission informed when he is free to do so.

OYD Committee Update (Connie and John)

The parking lot dedication was on October 26, 2021. The weather was a factor in turn out.

P&Z Commission (Susan Frank, Liaison)

Ms. Frank commented that there was only one case last month.

Demolition Permits (Staff)

Mr. Collins shared 1 demo item.

Sub-Committee reports

- **Ghost Signs (John and Connie)**
There are no new signs to report. Ms. Hall asked about the work being done next to the Nolan. Mr. Jacobsen commented that they had lost one small exit sign but were working to preserve the large sign on the south side.
- **Brochures and Mobile App (Paul, Jeff, Ann and Robin)**
No Update
- **GIS map of historic properties and surveyed properties for website (Jeff and Anthony)**
Mr. Bond shared the google map that he has built off of the survey data. He is still waiting to hear from SHPO on the Wyotrack project before spending resources duplicating efforts. Mr. Collins stated that he would like to pursue adding Mr. Bond's map to the HPC webpage on the City website. Mr. Collins also suggested that commission ask SHPO to provide a training on Wyotrack in the future.
- **Field Visits/Tours (Robin and Connie)**
On hold for now.

- Social Media/Outreach/Education (**Maureen, Paul and Ann**)

Ms. Lee reported that the Facebook page has 320 likes and 339 followers. It was suggested that information regarding the African American study should be posted to the page as well as a pic of the map Mr. Bond has worked on with some additional information. There was also some discussion regarding posting pictures from an historic book and copyright issues were discussed. Ms. Lee will double check on the copyright issue.

- Strategic Plan progress/review (**Jeff**)

No update.

Other Business

Ms. Lee brought up the topic of the tunnel system that was first developed by Wells Fargo in the downtown area. Some ideas for gathering more info on the tunnels were contacting the Fire department, the City Engineering department, Rocky Mountain Power, and Black Hills Energy. Additionally, the idea of contacting the GIS professor who might be able to use radar to track the systems was discussed.

The next meeting will be December 13, 2021, at TBD.

Meeting adjourned at 9:46 a.m.

Respectfully submitted,



Liz Becher
Community Development Director